

## ANSWERS TO FREQUENTLY ASKED QUESTIONS

### HCSSA REGULATION

#### **I have a number of general questions about the HCSSA regulation. Can you help?**

Your source for answers related to the HCSSA regulation is the Texas Association for Home Care or DADS.

TAHC is a non-profit association whose mission is to promote quality and economic viability of licensed providers of home and community support services in Texas. An annual membership with TAHC provides you with significant benefits, including access to members-only information, members-only rates on these courses and a myriad of other benefits. TAHC contact information is listed under the Contact tab.

#### **How can I contact someone at DADS for help understanding these regulations?**

You can contact Rosalind Nelson-Gamblin, HCSSA policy specialist

Phone: 512-438-4580

Email: [rosalin.nelsongamblin@dads.state.tx.us](mailto:rosalin.nelsongamblin@dads.state.tx.us)

#### **Can HCIN answer my questions related to the HCSSA administrator/alternate training regulation?**

No, HCIN staff cannot answer questions related to the HCSSA administrator/alternate training regulation – please contact TAHC, who maintains experts on their staff with intimate knowledge of the HCSSA regulation and educational requirement.

HCIN staff can assist you in making sure you are choosing courses from the proper course lists, completing your order forms, activating and accessing your subscription and user support.

#### **Where can I find the entire HCSSA regulation?**

You can find the entire regulation on TAHC's website [[www.tahc.org](http://www.tahc.org)]. Look under Regulations -> State Regulations -> Handbook for Licensing Standards for Home & Community Support Service Agencies [HCSSA].

#### **Why is it important to know my date of designation?**

Your date of designation as an administrator or alternate administrator is quite important. To comply with HCSSA training requirements you must complete training in phases: prior to designation, 12 months following designation and on an annual basis thereafter. Completing your training prior to your annual “anniversary” date of designation is important to remain in compliance.

#### **May I take some or all of the additional 16 hours prior to designation as an administrator or alternate?**

Yes, some or all of the additional 16 hours may be taken prior to appointment as an administrator as long as the courses/hours taken are no older than a year [97.259(d)].